



2026 ANNUAL MEETING

FOR THE ROLLINSFORD WATER & SEWER DISTRICT (RWSD)

Commissioners:

Commissioners: Patrick Pilewski, Chair | Norm Giroux | Brian Pay

Clerk: S Stephanie | **Treasurer:** Alison Cullity

Moderator: Jennifer Lentz

2025 Accomplishments

Advanced Metering Infrastructure (AMI) Upgrade

Rollinsford Water and Sewer District Partnered with
EJ Prescott (Distributor) & Kamstrup (Meters/MDMS)

Smart Water Meters



Digital-first meters, often using ultrasonic technology, that measure flow with high precision and include integrated transceivers.

Communication Networks



Secure, fixed-base networks that use radio frequencies (RF), cellular (LTE/5G), or power line communication to transmit data to the utility.

Data Management Platforms



A Meter Data Management System (MDMS) that stores, processes, and analyzes the high-frequency data for billing, leak detection, and operational planning.

flowIQ 2100 AMR Advanced Water Metering Technology

Key Benefits

Leak Detection



Near real-time monitoring allows utilities and customers to identify unusual consumption spikes or constant flow (indicating a leak) before they lead to high bills or property damage.

Billing Accuracy



Eliminates estimated bills and manual reading errors by providing actual usage data at frequent intervals (e.g., hourly or every 15 minutes).

Operational Efficiency



Reduces vehicle fuel consumption and carbon emissions by removing the need for meter-reading trucks.

Customer Empowerment



Many utilities provide customer portals or apps, allowing residents to monitor their own usage and set custom alerts.

RWSD Partnered with Continental Utility Solutions, Inc. (CUSI)

The Industry Leading Utility Billing Software



Increased Customer Satisfaction

CWP provides today's consumers the modern convenience they now expect by allowing them to not only pay their bills online but complete account management.



Provide Customers with Modern Convenience

In addition to online bill pay, end-users can register for new services, view historical financial and usage totals, configure communication preferences, and much more.



24/7 Payments

CWP allows your customers to pay online when it is most convenient for them.



Improved Communication Capabilities

CWP provides your businesses with additional communication tools. Messages can be left on the login screen to be seen by everyone, or messages can be left for an individual after logging in.



Empower Customers and Increase Productivity

By empowering your customers with account management tools, they don't need to tie up internal resources allowing employees to focus on more valuable tasks.



LEAD SERVICE LINE INVENTORY



NHDES Requirement:

At least two methods from records review needed before design.



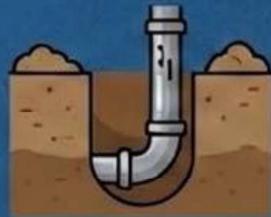
Progress & Action Needed:

- Approx. 300 Services Identified & Excepted (Round 1)
- 220 Services Require Mechanical Excavation/Visual Inspection for Verification



NHDES Insight:

Visual inspection provides highest confidence and is the only stand-alone method.



WARRANT ARTICLE 02: LEAD SERVICE LINE INVENTORY IDENTIFICATION



\$500,000 Sum Not to Exceed
(Raised via Bonds/Notes & Paid by Water Funds)

- ✓ Board authorized to issue bonds, determine rates, & take necessary actions.
- ✓ Authorize participation in State Revolving Fund (SRF).
- ✓ Authorize application/acceptance of federal/state aid & compliance.
- ✓ Board to take all actions in District's best interest.
- ✓ Expend available federal/state monies.



3/5 BALLOT VOTE REQUIRED

Warrant Article 01: Persons

- **One Commissioner for 3 years.**
- **One District Clerk for 1 year.**
- **One Treasurer for 1 year.**
- **One Moderator for 2 years.**



Warrant Article 2: Lead Service Line Inventory

To see if the Village District will vote to raise and appropriate the sum, not to exceed, five hundred thousand dollars(\$500,000) for the purpose of Lead Service Line Inventory. The said sum is to be raised through the issuance of bonds or notes in accordance with the Municipal Finance Act (RSA 33) and RSA 33-B; To authorize the Board of Commissioners to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the RWSD; To authorize participation in the State Revolving Fund (SRF) (RSA 486:14) established for the purpose; To authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, may become available for said project and to comply with all laws applicable to this project; To authorize the Board of Commissioners to take any and all actions necessary to carry out the project in the best interests of the District; and to allow the Board of Commissioners to expend such monies as available from the federal and state governments and pass any necessary vote relating thereto. This bond, including any SRF loan, is to be paid by the water funds. 3/5 Ballot Vote Required.



**Recommended by
the Commissioners**



**Recommended by the
Budget Committee**

COST BREAKDOWN FOR REMAINING LEAD SERVICE LINE INVENTORY EFFORT

 **PUBLIC SIDE UNKNOWN**
Service Lines: 220
Cost per Service: \$1,500
\$330,000

 **PUBLIC SIDE KNOWN,
NOT FIELD VERIFIED**
Service Lines: 175

 **20% VERIFICATION**
Service Lines: 35
Cost per Service: \$1,500
\$52,500

SERVICE LINE TOTAL
\$382,500

**15% ENGINEERING
CONTINGENCY**
\$57,375

**15% CONSTRUCTION
CONTINGENCY**
\$57,375

PROJECT TOTAL
\$497,250

ARTICLE 02: BREAKDOWN OF FUNDING

TIMING IS EVERYTHING

Seizing Opportunities for Lead Service Line Inventory

TIME CRITICALITY



- Grant funding availability decreases over time

REGULATORY COMPLIANCE



- LSLI under EPA's LCRR requires community water systems to complete by deadline
- LSLI unless community water system and with cost share

FINANCIAL IMPACT

IF ARTICLE 2 PASSES:

60%
Principal
Forgiveness

40%
Cost
Share

IF ARTICLE 2 DOESN'T PASS:

100%
Cost
Share

FINANCIAL IMPACT: ARTICLE 02

FUNDING BREAKDOWN

Based on the data from Article 02

IF ARTICLE 2 PASSES



up to
66%
Principal
Forgiveness

34%
Cost Share

Total Funding Mix

IF ARTICLE 2 DOESN'T PASS



100%
Cost
Share

*Grant funding availability for community water systems to complete lead service line inventory (LSLI) in 2024.

*Availability of funds will likely not be guaranteed if Article 2 fails.

FUNDING ALLOCATION EXAMPLE: \$500,000 TOTAL

66% PORTION
(e.g., Principal Forgiveness)



\$330,000

Calculation: 66% of \$500,000

34% PORTION
(e.g., Cost Share)



\$170,000

Calculation: 34% of \$500,000

*Illustrative calculation based on a hypothetical \$500,000 total.
Portions may vary based on specific program requirements.

Warrant Article 03: Operating Budget

To authorize the Commissioners to raise and appropriate the sum for **\$1,114,283** for general municipal operations. (the operating budget)

This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)



Recommended by
the **Commissioners**



Recommended by the
Budget Committee

2026 PROPOSED SEWER BUDGET

CATEGORIES	2025			Proposed 2026	
	\$ Budget	\$ Spent	% Spent	\$ Budget	% Increase
Operations					
Subtotal: Operations	\$ 395,221	\$ 369,643	94%	\$ 426,621	7.9%
Contracted Services					
Subtotal: Contracted Services	\$ 70,196	\$ 86,637	123%	\$ 74,937	6.8%
Utilities					
Subtotal: Utilities	\$ 32,328	\$ 41,563	129%	\$ 41,300	27.8%
Other					
Subtotal: Other	\$ 8,621	\$ 3,441	40%	\$ 8,880	3.0%
Total Operating Budget	\$ 506,366	\$ 501,284	99%	\$ 551,738	9.0%
Debt					
Cap exp-Principal Plant	\$ 36,000	\$ 36,000	100%	\$ 38,000	5.6%
Cap exp-Interest Plant	\$ 15,532	\$ 15,532	100%	\$ 13,602	-0.1%
Subtotal: Debt	\$ 51,532	\$ 51,532	100%	\$ 51,600	0.1%
Total Sewer Budget	\$ 557,898	\$ 552,816	99%	\$ 603,340	8.1%
Capital Reserve Contribution/Balance	Beginning of 2026	\$ 135,182	Warrant Article 05 25,000	If Passed:	\$ 160,182

2026 PROPOSED WATER BUDGET

CATEGORIES	2025			Proposed 2026	
	\$ Budget	\$ Spent	% Spent	\$ Budget	% Increase
Operations					
Subtotal: Operations	\$ 358,781	\$ 368,892	103%	\$ 389,819	8.7%
Contracted Services					
Subtotal: Contracted Services	\$ 3,729	\$ 1,265	34%	\$ 3,500	-6.1%
Subtotal: Utilities	\$ 31,171	\$ 36,536	117%	\$ 32,106	3.0%
Other					
Subtotal: Other	\$ 14,389	\$ 8,685	60%	\$ 14,821	3.0%
Total Operating Budget	\$ 408,069	\$ 415,378	102%	\$ 440,246	7.9%
Debt					
Willey Street Loan - Principal	\$ 40,092	\$ 44,457	111%	\$ 20,723	-48.3%
Willey Street Loan - Interest	\$ 1,584	\$ 935	59%	\$ 115	-92.7%
Prospect-Locust Loan - Principal	\$ 22,456	\$ 22,456	100%	\$ 22,721	1.2%
Prospect-Locust Loan - Admin Fees	\$ 3,999	\$ 3,999	100%	\$ 3,735	-6.6%
Front-South Loan - Principal	\$ -	\$ -	\$ -	\$ 23,403	-6.6%
Subtotal: Debt	\$ 68,132	\$ 71,847	105%	\$ 70,697	3.8%
Total Water Budget	\$ 476,201	\$ 487,225	102%	\$ 510,943	7.3%
Capital Reserve Contribution/Balance	Beginning of 2026	\$ 135,179	Warrant Article 05 25,000	If Passed:	\$ 160,179

2026 PROPOSED WATER BUDGET

PROP SHARE

	2024 Budget \$	2025 Budget \$	2026 (Proposed) Budget \$	% increase
Elected Officials	\$3,350	\$3,451	\$3,480	1%
Personnel Administration	\$9,294	\$9,577	\$6,244	-35%
Payroll Services	\$3,974	\$4,000	\$600	-85%
Disability and Life Insurance	\$1,200	\$1,236	\$1,273	3%
Workers' Comp.	\$3,600	\$3,708	\$3,819	3%
Unemployment Comp	\$520	\$536	\$552	3%
Insurance	\$12,559	\$12,936	\$2,864	3%
District Office	\$9,830	\$10,125	\$10,429	3.00%
Various IT Costs	\$14,514	\$14,949	\$37,478	151%
<i>Kamstrup Hosting Solutions AMI</i>		\$0	\$12,623	
<i>Quickbooks Online Payroll Elite</i>		\$0	\$6,672	
<i>Quickbooks Online Advanced</i>		\$0	\$2,472	
<i>Quickbooks Live</i>			\$2,970	
<i>Cell Pilones</i>	\$2,604	\$2,682	\$2,763	3%
<i>Phone (plant)</i>	\$2,500	\$2,575	\$2,652	3%
<i>Sage annual fee</i>	\$988	\$1,019	\$0	-100%
<i>Creative Technologies (El Dorado)</i>	\$2,184	\$2,250	\$0	-100%
Financial Administration	\$12,300	\$12,669	\$13,049	3%
Vehicles	\$17,800	\$18,334	\$18,884	3%
Other	\$7,798	\$8,027	\$8,273	3%
Uniforms	\$4,200	\$4,326	\$4,456	3%
General District Legal	\$500	\$515	\$530	3%
Bank Charges	\$250	\$258	\$265	3%
Notices & Newspaper Ads	\$423	\$436	\$449	3%
Membership and Dues	\$1,000	\$1,030	\$1,061	3%
Other Prof. Services	\$425	\$438	\$451	3%
Other Expenses	\$1,000	\$1,030	\$1,061	3%
Total Plant Budget	\$90,145	\$92,849	\$114,025	22.8%

2026 PROPOSED WATER & SEWER COMBINED BUDGET

CATEGORY	WATER (Proposed 2026)	SEWER (Proposed 2026)	COMBINED TOTAL	% INCREASE
 OPERATING BUDGET				
Operations	\$ 389,819	\$ 426,621	\$ 816,440	8.3%
Contracted Services	\$ 3,500	\$ 74,937	\$ 78,437	6.1%
Utilities	\$ 32,106	\$ 41,300	\$ 73,406	15.6%
Other	\$ 14,821	\$ 8,880	\$ 23,701	3.0%
Subtotal: Operating	\$440,246	\$551,738	\$991,984	8.5%
 DEBT SERVICE				
Subtotal: Debt Service	\$70,697	\$51,602	\$122,299	2.2%
TOTAL COMBINED BUDGET	\$510,943	\$603,340	\$1,114,283	7.5%

2026 User Fee Estimates & Budget Methodology

User Fee Estimates

User fees are estimates.



Water Rates will increase by **2%** to meet proposed 2026 operating budget.



Sewer Rates will increase by **6%** to meet proposed 2026 operating budget.

Budget Methodology



The budget was developed using the **Financial Planning Tool** created by Raftelis.



All decisions made were based on the **recommendations** delivered by Raftelis.

Water Utility Budget Overview

System Sustainability



Water and sewer utility budget ensures system sustainability

Operating Expenses



Rate setting must cover all necessary operating expenses

Infrastructure Investment



Infrastructure maintenance demands significant ongoing capital funding

Community Reliability



Budget planning supports reliable and essential community services

Warrant Article 04: To see if the Village District will vote to raise

To see if the Village District will vote to raise and appropriate the sum of **\$25,000** to be added to the Water Capital Reserve Fund previously established. Funds for this appropriation to come from water fees. Required. (Majority vote required.)
(Balance **\$136,545.87**)



Recommended by
the Commissioners



Recommended by the
Budget Committee

Warrant Article 05: To see if the Village District will vote to raise

To see if the Village District will vote to raise and appropriate the sum of **\$25,000** to be added to the Sewer Capital Reserve Fund previously established. Funds for this appropriation to come from water fees. Required. (Majority vote required.)
(Balance \$136,549.76)



Recommended by
the **Commissioners**



Recommended by the
Budget Committee

Warrant Article 06: Other Business

- To transact any other business that may legally come before said meeting.



Thank you!

