



**Rollinsford**  
Water & Sewer District

# Rollinsford Water & Sewer District

Public Hearing for  
Proposed 2026 Budget

- Commissioners:
  - Pat Pilewski, Chair
  - Norm Geroux
  - Brian Pay
- Clerk:
  - S Stephanie
- Treasurer:
  - Alison Culity
- Director of Utilities:
  - Raymond McNeil

# 2025 Accomplishments

## Advanced Metering Infrastructure (AMI) Upgrade

Rollinsford Water and Sewer District Partnered with  
EJ Prescott (Distributor) & Kamstrup (Meters/MDMS)

### Smart Water Meters



Digital-first meters, often using ultrasonic technology, that measure flow with high precision and include integrated transceivers.

### Communication Networks



Secure, fixed-base networks that use radio frequencies (RF), cellular (LTE/5G), or power line communication to transmit data to the utility.

### Data Management Platforms



A Meter Data Management System (MDMS) that stores, processes, and analyzes the high-frequency data for billing, leak detection, and operational planning.

**flowIQ 2100 AMR** Advanced Water Metering Technology



# AMI Benefits

## Key Benefits

### Leak Detection



Near real-time monitoring allows utilities and customers to identify unusual consumption spikes or constant flow (indicating a leak) before they lead to high bills or property damage.

### Billing Accuracy



Eliminates estimated bills and manual reading errors by providing actual usage data at frequent intervals (e.g., hourly or every 15 minutes).

### Operational Efficiency



Reduces vehicle fuel consumption and carbon emissions by removing the need for meter-reading trucks.

### Customer Empowerment



Many utilities provide customer portals or apps, allowing residents to monitor their own usage and set custom alerts.



# RWSD Partnered with Continental Utility Solutions, Inc. (CUSI)

## The Industry Leading Utility Billing Software



### Increased Customer Satisfaction

CWP provides today's consumers the modern convenience they now expect by allowing them to not only pay their bills online but complete account management.



### Provide Customers with Modern Convenience

In addition to online bill pay, end-users can register for new services, view historical financial and usage totals, configure communication preferences, and much more.



### 24/7 Payments

CWP allows your customers to pay online when it is most convenient for them.



### Improved Communication Capabilities

CWP provides your businesses with additional communication tools. Messages can be left on the login screen to be seen by everyone, or messages can be left for an individual after logging in.



### Empower Customers and Increase Productivity

By empowering your customers with account management tools, they don't need to tie up internal resources allowing employees to focus on more valuable tasks.



# 2026 FOCUS

## Focus of 2026 Budget



### **Preventative Maintenance Program (PM)**

- Design and implement a PM program for vertical and horizontal assets.



### **Lead Service Line Inventory (LSLI) Compliance**

- Continue ongoing effort to comply with LSLI requirements.



### **Competitive Salary Package**

- Transition to a Competitive Salary Package to enhance employee retention.



# Water: Operations

2026 PROPOSED		WATER BUDGET			
Category	2025			Proposed 2026	
	\$ Budget	\$ Spent	% Spent	\$ Budget	% Increase
<b>Operations</b>					
Personnel Expenses	\$ 234,725	\$222,641	95%	\$ 252,459	7.6%
Gross Wages	\$ 163,367	\$163,809	100%	\$167,514	2.5%
Short Term Disability	\$ 460	\$313.00	68%	\$ 514	11.7%
Life Insurance	\$ 307	\$149.00	49%	\$ 328	6.8%
Retirement	\$ 20,313	2,407	12%	19,346	-4.8%
Medical	\$ 36,139	42,185	117%	49,409	36.7%
Dental	\$ 1,641	1,777	108%	2,533	54.4%
FICA	\$ 12,498	12,001	96%	12,815	2.5%
Prop-share, administrative	\$ 46,425	50,193	108%	57,012	22.8%
Maint & Repairs - Treatment System	\$ 18,540	23,214	125%	19,096	3.0%
Maint & Repairs - Distribution System	\$ 27,810	46,691	168%	28,644	3.0%
Chemicals	\$ 23,566	18,610	79%	24,273	3.0%
Lab Supply & Equipment	\$ 5,665	4,813	85%	5,835	3.0%
Lab Service	\$ 2,050	2,730	133%	2,500	22.0%
<b>Subtotal: Operations</b>	<b>\$ 358,781</b>	<b>\$ 368,892</b>	<b>103%</b>	<b>\$ 389,819</b>	<b>8.7%</b>

# Water: Contracted/Utilities/Other

2026 PROPOSED	WATER BUDGET				
Category	2025			Proposed 2026	
	\$ Budget	\$ Spent	% Spent	\$ Budget	% Increase
<b>Contracted Services</b>					
<i>Legal</i>	\$ 1,669	\$626	38%	\$ 1,500	-10.1%
<i>Engineering/Other</i>	\$ 2,060	\$639	31%	\$ 2,000	-2.9%
<b>Subtotal: Contracted Services</b>	<b>\$ 3,729</b>	<b>\$ 1,265</b>	<b>34%</b>	<b>\$ 3,500</b>	<b>-6.1%</b>
<b>Utilities</b>					
Electric Main St - Tower	\$ 1,028	\$908	88%	\$ 1,059	3.0%
Electric Pine St. - Porter Well	\$ 13,699	\$16,968	124%	\$ 14,110	3.0%
Electric Gen Sullivan Well	\$ 11,644	\$11,925	102%	\$ 11,993	3.0%
Propane	\$ 515	\$0	0%	\$ 530	2.9%
Phone	\$ 4,285	\$6,735	157%	\$ 4,414	3.0%
<b>Subtotal: Utilities</b>	<b>\$ 31,171</b>	<b>\$ 36,536</b>	<b>117%</b>	<b>\$ 32,106</b>	<b>3.0%</b>
<b>Other</b>					
License Renewal & Coursework	\$ 3,090	\$1,117	36%	\$ 3,183	3.0%
General Supplies	\$ 3,471	\$3,714	107%	\$ 3,575	3.0%
Reimbursable Expenses	\$ 7,828	\$3,854	49%	\$ 8,063	3.0%
<b>Subtotal: Other</b>	<b>\$ 14,389</b>	<b>\$ 8,685</b>	<b>60%</b>	<b>\$ 14,821</b>	<b>3.0%</b>
<b>Total Operating Budget</b>	<b>\$ 408,069</b>	<b>\$ 415,378</b>	<b>102%</b>	<b>\$ 440,246</b>	<b>7.9%</b>

# Water: Debt

2026 PROPOSED		WATER BUDGET			
Category	2025			Proposed 2026	
	\$ Budget	\$ Spent	% Spent	\$ Budget	% Increase
<b>Debt</b>					
Willey Street Loan - Principal	\$ 40,092	\$44,457	111%	\$ 20,723	-48.3%
Willey Street Loan - Interest	\$ 1,584	\$935	59%	\$ 115	-92.7%
Prospect-Locust Loan - Principal	\$ 22,456	\$22,456	100%	\$ 22,721	1.2%
Prospect-Locust Loan - Interest	\$ -	\$ -			
Prospect-Locust Loan - Admin Fees	\$ 3,999	\$3,999	100%	\$ 3,735	-6.6%
Front-South Loan - Principal	\$ -	\$ -	\$ -	\$ 23,403	
Front-South Loan - Interest	\$ -	\$ -	\$ -		
Front-South Loan - Administration Fees	\$ -	\$ -	\$ -		
<b>Subtotal: Debt</b>	<b>\$ 68,132</b>	<b>\$ 71,847</b>	<b>105%</b>	<b>\$ 70,697</b>	<b>3.8%</b>
<b>Total Water Budget</b>	<b>\$ 476,201</b>	<b>\$ 487,225</b>	<b>102%</b>	<b>\$ 510,943</b>	<b>7.3%</b>
Capital Reserve Contributions	\$ 25,000	\$ 25,000	100%	\$ 25,000	0%



# 2026 Projected Budget Overview

**Total Water Budget: \$510,943 (7.3% increase)**

- **Operating Budget: \$440,246 (7.9% increase)**
  - The main factors driving this increase are the rising costs of medical benefits, as well as **Prop-share** costs associated with the Advanced Metering Infrastructure (AMI) upgrade and new Billing software.
- **Debt: \$70,697 (3.8% increase)**
  - This increase is a net result of the decrease in the Willey Street loan amount being offset by the addition of the new Front-South Street loan.

# Sewer: Operations

2026 PROPOSED	SEWER BUDGET				
CATEGORIES	2025			Proposed 2026	
	\$ Budget	\$ Spent	% Spent	\$ Budget	% Increase
<b>Operations</b>					
Personnel	\$ 234,725	\$ 222,641	95%	\$ 252,459	7.6%
Gross Wages	\$ 163,367	\$ 163,809	100%	\$ 167,514	2.5%
Short Term Disability	\$ 460	\$ 313	68%	\$ 514	11.7%
Life Insurance	\$ 307	\$ 149	49%	\$ 328	6.8%
Retirement	\$ 20,313	\$ 2,407	12%	\$ 19,346	-4.8%
Medical	\$ 36,139	\$ 42,185	117%	\$ 49,409	36.7%
Dental	\$ 1,641	\$ 1,777	108%	\$ 2,533	54.4%
FICA	\$ 12,498	\$ 12,001	96%	\$ 12,815	2.5%
Prop-share, administrative	\$ 46,425	\$ 50,193	108%	\$ 57,012	22.8%
Preventative Maint. - Plant	\$ 17,353	\$ 14,004	81%	\$ 17,874	3.0%
Maint. & Repairs Plant	\$ 22,212	\$ 22,210	100%	\$ 22,879	3.0%
Preventative Maint. - Collection System	\$ 18,540	\$ 6,945	37%	\$ 19,096	3.0%
Maint. & Repairs C.S.	\$ 8,240	\$ 5,873	71%	\$ 8,487	3.0%
Chemicals plant	\$ 15,104	\$ 10,735	71%	\$ 15,557	3.0%
Lab Supply	\$ 9,256	\$ 8,107	88%	\$ 9,534	3.0%
Lab Service	\$ 23,366	\$ 28,935	124%	\$ 23,723	1.5%
<b>Subtotal: Operations</b>	<b>\$ 395,221</b>	<b>\$ 369,643</b>	<b>94%</b>	<b>\$ 426,621</b>	<b>7.9%</b>



# Sewer: Contracted Services/Utilities/Other

2026 PROPOSED	SEWER BUDGET				
CATEGORIES	2025			Proposed 2026	
	\$ Budget	\$ Spent	% Spent	\$ Budget	% Increase
<b>Contracted Services</b>					
Trash Removal	\$ 1,597	\$ 2,028	127%	\$ 1,750	9.6%
EPA/TMDL study	\$ 6,448	\$ 4,762	74%	\$ 6,641	3.0%
Legal	\$ 1,669	\$ 626	38%	\$ 1,719	3.0%
Sludge Disposal (Berwick)	\$ 39,552	\$ 54,306	137%	\$ 42,000	6.2%
Sludge Hauling (Hussey)	\$ 12,360	\$ 22,020	178%	\$ 14,000	13.3%
Other (incl. fire protection inspection, engineer)	\$ 8,570	\$ 2,895	34%	\$ 8,827	3.0%
<b>Subtotal: Contracted Services</b>	<b>\$ 70,196</b>	<b>\$ 86,637</b>	<b>123%</b>	<b>\$ 74,937</b>	<b>6.8%</b>
<b>Utilities</b>					
Electric plant	\$ 19,864	\$ 24,575	124%	\$ 25,000	25.9%
Electric Foundry St Pump Sta	\$ 4,795	\$ 8,094	169%	\$ 7,500	56.4%
Propane	\$ 5,356	\$ 5,614	105%	\$ 6,000	12.0%
Phone	\$ 2,313	\$ 3,280	142%	\$ 2,800	21.1%
<b>Subtotal: Utilities</b>	<b>\$ 32,328</b>	<b>\$ 41,563</b>	<b>129%</b>	<b>\$ 41,300</b>	<b>27.8%</b>
<b>Other</b>					
License Renewal & Coursework	\$ 3,090	\$ -	0%	\$ 3,183	3.0%
General Supplies	\$ 3,471	\$ 3,441	99%	\$ 3,575	3.0%
Reimbursable Expenses	\$ 2,060	\$ -	0%	\$ 2,122	3.0%
<b>Subtotal: Other</b>	<b>\$ 8,621</b>	<b>\$ 3,441</b>	<b>40%</b>	<b>\$ 8,880</b>	<b>3.0%</b>
<b>Total Operating Budget</b>	<b>\$ 506,366</b>	<b>\$ 501,284</b>	<b>99%</b>	<b>\$ 551,738</b>	<b>9.0%</b>

# Sewer: Debt

2026 PROPOSED	SEWER BUDGET				
CATEGORIES	2025			Proposed 2026	
	\$ Budget	\$ Spent	% Spent	\$ Budget	% Increase
<b>Debt</b>					
Cap exp-Principal Plant	\$ 36,000	\$ 36,000	100%	\$ 38,000	5.6%
Cap exp-Interest Plant	\$ 15,532	\$ 15,532	100%	\$ 13,602	-12.4%
<b>Subtotal: Debt</b>	<b>\$ 51,532</b>	<b>\$ 51,532</b>	<b>100%</b>	<b>\$ 51,602</b>	<b>0.1%</b>
<b>Total Sewer Budget</b>	<b>\$ 557,898</b>	<b>\$ 552,816</b>	<b>99%</b>	<b>\$ 603,340</b>	<b>8.1%</b>
Capital Reserve Contributions	\$25,000	\$25,000	100%	\$ 25,000	0.0%



# 2026 Projected Budget Overview

**Total Proposed Budget: \$603,340 (8.1% Increase)**

- **Operating Budget: \$551,738 (9.0% Increase)**
  - The main factors driving this increase are the rising costs of medical benefits and sludge disposal/hauling, as well as Prop-share costs associated with the Advanced Metering Infrastructure (AMI) upgrade and new Billing software.
- **Debt: \$51,602 (0.1% Increase)**

# Prop. Share Administrative Costs

2026 PROPOSED	PROP SHARE			
CATEGORIES	2024	2025	2026 (Proposed)	
	Budget \$	Budget \$	Budget \$	% increase
Elected Officials	\$3,350	\$3,451	\$3,480	1%
Personnel Administration	\$9,294	\$9,573	\$6,244	-35%
Postage & Advertising	\$2,700	\$2,781	\$2,864	3%
Insurance	\$12,559	\$12,936	\$13,324	3%
District Office	\$9,830	\$10,125	\$10,429	3.00%
Various IT Costs	\$14,514	\$14,949	\$37,478	151%
<i>Cusi</i>		\$0	\$12,623	#DIV/0!
<i>Kamstrup Hosting Solutions AMI</i>		\$0	\$6,672	#DIV/0!
<i>Quickbooks Online Payroll Elite</i>		\$0	\$2,472	#DIV/0!
<i>Quickbooks Online Advanced</i>			\$2,970	#DIV/0!
<i>Quickbooks Live</i>			\$708	#DIV/0!
<i>Cell Phones</i>	\$2,604	\$2,682	\$2,763	3%
<i>Phone (plant)</i>	\$2,500	\$2,575	\$2,652	3%
<i>Sage annual fee</i>	\$988	\$1,018	\$0	-100%
<i>Creative Technologies (El Dorado)</i>	\$2,184	\$2,250	\$0	-100%
Financial Administration	\$12,300	\$12,669	\$13,049	3%
Vehicles	\$17,800	\$18,334	\$18,884	3%
Other	\$7,798	\$8,032	\$8,273	3%
Uniforms	\$4,200	\$4,326	\$4,456	3%
General District Legal	\$500	\$515	\$530	3%
Bank Charges	\$250	\$258	\$265	3%
Notices & Newspaper Ads	\$423	\$436	\$449	3%
Membership and Dues	\$1,000	\$1,030	\$1,061	3%
Other Prof. Services	\$425	\$438	\$451	3%
Other Expenses	\$1,000	\$1,030	\$1,061	3%
<b>Total Plant Budget</b>	<b>\$90,145</b>	<b>\$92,849</b>	<b>\$114,025</b>	<b>22.8%</b>



## Summary of Past Years' Approved Budgets

Year	Water	% Increase	Sewer	% Increase	Total	% Increase
2021	\$ 372,087	6.9%	\$ 393,580	3.7%	\$ 765,667	5%
2022	\$ 411,647	10.6%	\$ 441,244	12.1%	\$ 852,891	11%
2023	\$ 460,487	11.9%	\$ 503,010	14.0%	\$ 963,498	13%
2024	\$ 445,105	-3.3%	\$ 549,900	9.3%	\$ 995,005	3%
2025	\$ 476,201	7.0%	\$ 557,402	1.4%	\$ 1,033,603	4%
2026	\$ 510,943	7.3%	\$ 603,340	8.2%	\$ 1,114,283	7.8%

## 2026 Estimated Revenue

Category	Estimated *					
	2021	2022	2023	2024	2025	2026
User Fees - Water	\$ 383,866	\$ 423,179	\$ 472,955	\$ 482,414	\$ 496,000	\$ 506,824
User Fees - Sewer	\$ 358,033	\$ 389,211	\$ 447,252	\$ 483,032	\$ 511,000	\$ 521,664
Connection Fees	\$ 3,000	\$ 1,500	\$ 1,500	\$ 15,000	\$ 1,500	\$ 1,500
Grant Income	\$ 15,904	\$ 35,837	\$ 15,904	\$ 15,904	\$ 15,904	\$ 15,904
Investment Earnings (Interest Bank Account)	\$ 873	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
Lease of Land	\$ 8,823	\$ 8,823	\$ 8,823	\$ 9,800	\$ 10,000	\$ 10,000
Misc/Other Income	\$ 4,965	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Total Revenue	\$ 775,464	\$ 864,350	\$ 952,234	\$ 1,011,950	\$ 1,040,204	\$ 1,061,692
Approved Operating Budget	\$ 765,667	\$ 852,891	\$ 963,498	\$ 995,005	\$ 1,033,603	\$ 1,114,283

- User fees are estimates.
- Water Rates will increase by 2% to meet proposed 2026 operating budget.
- Sewer Rates will increase by 6% to meet proposed 2026 operating budget.

- ★ The budget was developed using the Financial Planning Tool created by Raftelis.
- ★ All decisions made were based on the recommendations delivered by Raftelis.

# Warrant Article 01: Persons

To choose by vote the necessary officers:

One Commissioner for 3 years.

One District Clerk for 1 year.

One Treasurer for 1 year.

One Moderator for 2 years.



# Warrant Article 2: Lead Service Line Inventory

## Warrant Article 2: Lead Service Line Inventory Verification

To see if the Village District will vote to raise and appropriate the sum, not to exceed, **five hundred thousand dollars(\$500,000)** for the purpose of Lead Service Line Inventory Verification and Replacement. The said sum is to be raised through the issuance of bonds or notes in accordance with the Municipal Finance Act (RSA 33) and RSA 33-B; To authorize the Board of Commissioners to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the RWSD; To authorize participation in the State Revolving Fund (SRF) (RSA 486:14) established for the purpose; To authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may become available for said project and to comply with all laws applicable to this project; To authorize the Board of Commissioners to take any and all actions necessary to carry out the project in the best interests of the District; and to allow the Board of Commissioners to expend such monies as become available from the federal and state governments and pass any necessary vote relating thereto. This bond, including any SRF loan, is to be paid by the water funds. 2/3 Ballot Vote Required.

# Warrant Article 03: Operating Budget

To authorize the Commissioners to raise and appropriate the sum of **\$ 1,114,283** for general municipal operations. (the operating budget) This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Recommended by the Commissioners



## **Article 04: To see if the Village District will vote to raise.**

To see if the Village District will vote to raise and appropriate the sum of up to \$25,000 to be added to the **Water Capital Reserve** Fund previously established. Funds for this appropriation to come from water fees.

**Required. (Majority vote required.)**

## Article 05 : To see if the Village District will vote to raise.

To see if the Village District will vote to raise and appropriate the sum of up to \$25,000 to be added to the **Sewer Capital Reserve** Fund previously established. Funds for this appropriation to come from sewer fees.

**Required. (Majority vote required.)**



## **Article 06 : Other Business.**

To transact any other business that may legally come before said meeting.

# Thank you!



**Note that the Annual Meeting is tentatively  
scheduled for the end of March 2025.**